

Merryville Historical Society & Museum, Inc.

PO Box 637 ~ 628 North Railroad Avenue ~ Merryville, LA 70653

337-372-9142 or 337-396-3467

www.merryvillemuseum.com

merryvillehistoricmuseum@yahoo.com

Greetings from the Pioneer and Heritage Festival in Merryville, LA! As we are gearing up for the 2019 Heritage Festival on March 29th and 30th we are eagerly searching for the best vendors to complete the festival experience! By incorporating vendor with products that are handmade, self-designed, unique, creative and of high quality; we have seen an increase in both the quality and quantity of vendors!

Our selection of food vendors are allowed to have 3 sole seller items, on a first come first serve basis, but are encouraged to bring a wide variety of Louisiana famous festival food! When we receive your application we verify that no other vendor has chosen your items. If someone else has claimed that item, we will contact you to select a replacement.

The appearance and ambiance of your booth is critical to the overall atmosphere of the festival and the audience's perception of the event as a whole. We highly encourage imaginative booth designs, flags, banners, etc. and expect cleanliness and a safe, well-maintained area for everyone.

- Application and full payment are due by March 15th.
- Spaces are reserved on the day and time payment is received. No space will be reserved without full payment. You will be allowed to occupy only your assigned space.
- Outside spaces only and vendors are responsible for their own tents, displays, tables, chairs, etc.
- We will provide 1 electrical receptacle per vendor, no wiring. If you have more than one cord to plug in, you will need to purchase an extra receptacle. Power strips are allowed but with caution. When measuring your trailer, be sure to include the tongue in the total length.
- We can no longer accommodate trailers requiring drain connections.
- Vendors who are distributors for franchised companies (ie: Lularoe, Scentsy, Tupperware, etc.) will be accepted on a first come, first serve basis.
- Set-up day and time for vendors will be on Thursday, March 28th. All trailers should be set up by 12:00 noon. Vendors with tents and tables should wait until after 12:00 noon. Vehicles of any type must be moved beyond the gates before they open to the public Friday at 10:00 a.m. No vehicles allowed through the gates during festival hours.
- Vendors will be supplied with 4 festival badges. If you have more than 4 workers you will need to purchase extra. Everyone in your area must have a badge during festival hours.
- Each booth will be supplied with a tax packet. You are responsible for filing the necessary forms with the LA Department of Revenue and the Beauregard Parish Police Jury. Under state and parish laws we are required to furnish a list of all vendors attending the festival.
- Absolutely no pets allowed anywhere on festival grounds.
- Local law enforcement provides limited security but neither they nor the Merryville Historical Society assume any liability for damage, loss, or theft of an individual's property.

Enclosed you will find our Vendor Application. Please complete, sign and return with your payment as soon as possible. Feel free to contact us if you have any questions or concerns.

We are anxiously awaiting your replies!

Eddie Corbett, President

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By signing and returning this Vendor Application you are stating that you have read and understand this agreement. Entry at this festival constitutes an automatic waiver of any claim of damages, loss against the sponsors, and employees or representative thereof. The festival reserves the right to reject any inappropriate work or display and to ask any exhibitor to leave who fails to meet the overall standards of the festival. Both parties agree that in the event of rain or should the festival be cancelled by the museum, all fees paid will be refunded or held for the next event. If a vendor is a "no-show", leaves the festival early or is asked to leave, no fees will be refunded.

Please return Vendor Application and fess to: **Merryville Museum**
Attn: Vendor Application
PO Box 637
Merryville, LA 70653

Business Name: _____

Craft Vendor: **Craft Item(s):** _____

Food Vendor: **Sole Seller Item #1:** _____

Sole Seller Item #2: _____

Sole Seller Item #3: _____

Other Items: _____

Contact Name: _____ **Phone:** _____

Address: _____

Signature: _____ **Date:** _____

Receptacle Size: _____

Food Vendor (10x10, 1 receptacle)	\$100.00	X		=	
Craft Vendor (10x10, 1 receptacle)	\$50.00	X		=	
Non-Profit/School Organization (10x10, 1 receptacle)	\$25.00	X		=	
Extra 20 Amp Receptacle	\$20.00	X		=	
Extra 50 Amp Receptacle	\$50.00	X		=	
Water	\$10.00	X		=	
Bracelet	\$5.00	X		=	
Total					

For office use only:
Check # _____ **Check Date:** _____ **Check Amount:** _____ **Date Received:** _____

We would like your input on the Heritage Festival as seen through your eyes. Please answer the following questions to the best of your ability. We value your feedback, so please, be open and honest. Your personal information will not be shared.

How many years have you participated in the Heritage Festival? _____

How did you hear about the Heritage Festival? _____

Do you feel you received your investments' worth from being a vendor? **Yes** **No**

Applying for a booth was simple and convenient? **Yes** **No**

Were we able to meet your expectations? **Yes** **No**

If not, please explain: _____

What would you like to see improve with our festival? _____
